



DEPARTMENT OF THE NAVY
COMMANDER NAVAL AIR FORCE
UNITED STATES PACIFIC FLEET
P.O. BOX 357051
SAN DIEGO, CALIFORNIA 92135-7051

COMNAVAIRPACINST 1650.3D
NAVAIRPAC N45

02 NOV 1994

COMNAVAIRPAC INSTRUCTION 1650.3D

Subj: COMNAVAIRPAC AVIATION SAFETY "PRO OF THE WEEK" COMMENDATION

Ref: (a) BUPERSINST 1430.16D
(b) COMNAVAIRPACINST 1650.9B

Encl: (1) Generic Example of Commendatory Submission

1. Purpose. To establish procedures regarding the commendation of those personnel who distinguish themselves by demonstrating exceptional initiative in naval aircraft mishap prevention. This is a complete revision and should be reviewed in its entirety.

2. Cancellation. COMNAVAIRPACINST 1650.3C

3. Background. It has been a Commander Naval Air Force, U.S. Pacific Fleet (COMNAVAIRPAC) policy to recognize exceptionally impressive aviation safety achievements in the "Pro of the Week" section of the weekly safety bulletin. To further enhance the program of encouraging exemplary personal actions in the pursuit of lower mishap rates and improved operational readiness, a COMNAVAIRPAC commendation citation will be prepared and forwarded to those personnel who distinguish themselves in safety endeavors.

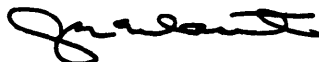
4. Action

a. Unit commanding officers shall:

(1) Submit to COMNAVAIRPAC a brief summary of commendatory safety incidents that are worthy of "Pro of the Week" recognition, following enclosure (1) text guideline. Include the date of the incident, rank/rate, full name, social security number, and designator of individuals concerned, and make the type wing commander an information addressee on the message or letter submission.

(2) Ensure that appropriate personnel who have been awarded a COMNAVAIRPAC citation for safety-related actions are credited with advancement points per reference (a).

b. The COMNAVAIRPAC Safety Officer will select a "Pro of the Week" from inputs. Enlisted members will receive citations which will be forwarded for suitable presentation. Officers will be recognized in the COMNAVAIRPAC Safety Bulletin.


J. L. ECKART
Chief of Staff

Distribution:
SNDL parts 1 and 2 (PACFLT only, unless otherwise indicated)

COMNAVAIRPACINST 1650.3D

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28A2	Carrier Group
29B2	Aircraft Carrier
42A2	Fleet Air Command
42B2	Functional Wing Commander
42E2	Type Wing Commander
42J2	Carrier Air Wing
42K2	Attack Squadron
42L2	Fighter Squadron
42N2	Sea Control Squadron
42P2	Patrol Wing and Squadron
42Q2	Fleet Logistics Support Squadron
42S2	Air Test and Evaluation Squadron and Antarctic Development Squadron
42U2	Helicopter Combat Support Squadron
42X2	Fleet Air Reconnaissance Squadron
42Z2	Tactical Electronic Warfare Squadron
42BB2	Helicopter Anti-Submarine Squadron
42CC2	Helicopter Anti-Submarine Squadron, Light
42DD2	Carrier Airborne Early Warning Squadron
FB6	Air Facility
FB7	Air Station
FB34	Fleet Activity (Kadena only)
FB48	Support Facility (Diego Garcia only)
FF67	Fighter Weapons School
FG2	NAVCOMMSTA (Diego Garcia only)
FKR7E	Aviation Depot Operations Center

COMNAVAIRPAC Material Rep Alameda

Copy to:

SNDL Parts 1 and 2 (PACFLT only, unless otherwise indicated)

21A2	CINCPACFLT
22A2	Fleet Commander
24D2	Surface Force Commander
24J2	Fleet Marine Force Command
28B2	Cruiser-Destroyer Group (COMCRUDESGRU 1 and 3 only)
46B	Aircraft Wing
46C1	Marine Aircraft Group
C31A	Auxiliary Landing Field
FF5	Safety Center
FKR6B	Air Warfare Center Weapons Division

Stocked:

COMNAVAIRPAC (N004)

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GENERIC EXAMPLE OF COMMENDATORY SUBMISSION

AVIATION ORDNANCEMAN THIRD CLASS
I. M. SAILOR
UNITED STATES NAVY

For outstanding performance of duties while attached to (full name of squadron, ship or command). On 30 June 1994, Petty Officer Sailor went beyond his/her normal job responsibilities by discovering a hazard and taking positive steps to rectify it before injury or damage could occur. While (insert three to five sentences here that describe the action). His/her attention to detail, initiative and dedication to safety identified a major hazard and averted a potential mishap. Petty Officer Sailor's actions reflected great credit upon himself/herself and resulted in his/her selection as Commander Naval Air force, United States Pacific Fleet Safety 'Pro of the Week'.